MERT SHELTER REFERENCE

SHREK KIT Binder Recommended Documents   April 2023

General Reference Documents

1) Shelter Activation and Procedures Reference (042023)
   Overall reference for the MERT activated personnel at the Shelters

2) Shelter Manager Update (05192022)
   Current MERT reference document for the Shelter Manager and Staff
   if they are not familiar with MCSO MERT support

3) MCPS Shelter Information Reference (042023)
   Reference document detailing the Shelters name, address, telephone numbers,
   shelter designation type, MERT radio connection location (building number &
   room number) and standby generator capabilities

4) Shelter Location Map (2023)
   Marion County map showing the location of all MCPS Shelters

5) 2023 MERT Member Roster (2023)
   Roster detailing Member positions and contact information.

6) Marion County Sheriff's Office Contact List
   Names and telephone numbers for MCSO Departments and Employees

7) MCSO Information for Public Shelter Participants
   MCSO pamphlet detailing information on conditions and expectations Shelter
   participants will experience

8) Icom IC-880 Quick Recovery Reference
   Reference sheet for navigating the IC-880H

9) Go-Bag Recommendations for MERT PERSONNEL (Sept 2022)
   Suggestions on what to pack and bring with you when deployed to a
   Shelter for comfort and personal needs

Forms

A. ICS - 205A Incident Radio Communications Plan
B. ICS – 213 General Message Form (5 minimum)
C. ICS - 214 Activity Log (2 minimum)
D. ICS – 309 Communications Log
E. Shelter participant Hot Wash recommendations

NOTE: When deactivated, complete all forms and return to the EOC for sign out, SHREK Kit
check in and Hot Wash meeting.

PLEASE ENSURE all forms are submitted to the MERT IC prior to departure from the EOC.